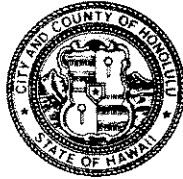


DEPARTMENT OF DESIGN AND CONSTRUCTION
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 11TH FLOOR
HONOLULU, HAWAII 96813
Phone: (808) 523-4564 • Fax: (808) 523-4567
Web site: www.honolulu.gov



MUFU HANNEMANN
MAYOR

EUGENE C. LEE, P.E.
DIRECTOR

RUSSELL H. TAKARA, P.E.
DEPUTY DIRECTOR

July 2, 2008

The Honorable Barbara Marshall, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED

CITY CLERK
HONOLULU, HAWAII
JUL 11 3 48 PM '08

Dear Chair Marshall and Councilmembers:

Subject: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to the execution of the Executive Operating Budget authorizes the Mayor to establish, fill, and allot funds for additional temporary positions that are not included in the Executive Operating Budget Ordinance, upon prior notification to the City Council. In accordance with the provisions of this ordinance, this notification is being submitted for a temporary Human Resource Specialist V position for the Department of Design and Construction. Additional required information on this position is as follows:

1. Type of Temporary Position Required:

Human Resource Specialist V, as allowed under Section 6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position:

From July 1, 2008 to December 31, 2008, with possible extension/renewal as required and allowed under the Revised Charter of the City and County of Honolulu.

3. Cost of the Temporary Position:

\$19,896.50 (est.)

4. Source of Budgetary Savings Which Will Accrue to Finance the Temporary Position:

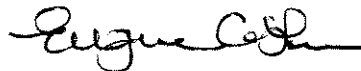
The position will be funded from vacant positions in the Project and Construction Management activity.

The Honorable Barbara Marshall, Chair
and Members
July 2, 2008
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5. Unforeseen or Emergency Circumstance Justifying the Need for the Temporary Position:

This contract position will provide personnel management services to assist the department's Facilities Division in its reorganization. The reorganization is extensive and needs to be facilitated by someone with professional expertise in personnel management. The need for this expertise was not foreseeable at the time of the FY 2009 budget formulation in late 2007. The contract employee to be hired has the requisite knowledge and experience and is familiar with the issues involved. He will require no training.

Sincerely,



Eugene C. Lee, P.E.
Director

EL:kt

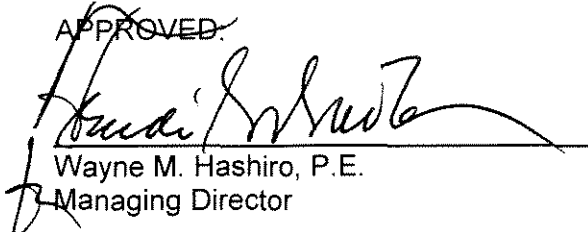
c: Mayor's Office

RECOMMEND APPROVAL:



Mary Patricia Waterhouse Director
Department of Budget and Fiscal Services

APPROVED:



Wayne M. Hashiro, P.E.
Managing Director